



# UOPISA

## *University of Otago Pacific Islands Students' Association*

### **President of the University of Otago Pacific Islands Students' Association (UOPISA)**

Telekalafi Likiliki

4<sup>th</sup> Quarterly Report 2024

Submitted: Wednesday 20<sup>th</sup> November 2024 at 11:55 am

### **Part One: Executive Officer position Description Duties**

#### **1.1 The University of Otago Pacific Islands Students Association President shall be a voting ex-officio member of the OUSA Executive.**

I have attended a few meetings this quarter. There were a few meetings that I could not attend due to other meetings at the same time such as Pacific Leadership Group and also due to exams and illness. During these meetings, I vote when things are presented to the association executive.

#### **1.2 The duties of the University of Otago Pacific Islands Students Association President are outlined in the Memorandum of Understanding between the Otago University Students' Association and the University of Otago Pacific Islands Students' Association (UOPISA).**

The Memorandum of Understanding between the Otago University Students' Association (OUSA) and the University of Otago Pacific Islands Students' Association (UOPISA) has been met.

#### **1.3 Where practical, perform the general duties of all Executive Officers.**

This quarter, I try to continue to perform the general duties of all executive officers when I can.

### **PART ONE: EXECUTIVE OFFICER POSITION DESCRIPTION DUTIES**

The President is the primary elected representative of members of UOPISA. The President will lead UOPISA in fulfilling its core functions and achieving its goals. This includes:

#### **Main spokesperson or representative for UOPISA.**

I have represented UOPISA at a few events this quarter such as:

- I. Monthly meetings with the University of Otago Pacific Leadership Group (PLG)



- a. The PLG meetings consists of the Pacific deans of various teaching disciplines, the Acting Director of Pacific development Office, and myself. This is where we can have round the table discussions on current events, policies, and update each other on the wellbeing of Pacific students and staff and how we can continue to improve their University experience together.
- II. Otago Pacific Presidents meetings (Standing Committee)
  - a. These meetings are for around-the-table discussions with all Pacific Presidents. During these meetings, we have been able to update each other with future events and plans that we all have. We were also able to pass the new UOPISA Grant Policy for our member associations and also UOPISA's second quarterly report.
- III. Monthly meetings with Vice Chancellor, Honourable Grant Robertson
  - a. These meetings are with OUSA President and Te Rōpū Māori Tumuaki. This is where we can update Grant with what we are all doing and have great conversations.
- IV. Senate.
  - a. Senate is the principle academic authority of the University and shall, subject to the powers reserved to the council by act of parliament, take such measures and act in such a manner as shall appear to it best calculated to promote the academic work to the University both in teaching and research and for the regulation and superintendence of the education of the students of the University.
- V. Graduation.
  - a. I was honoured to be part of the graduation ceremony for a second time. I was part of the graduation procession and the 4pm ceremony.
- VI. Graduation Dinner.
  - a. I was honoured to be invited to the Vice-Chancellor, Honourable Grant Robertson, to the graduation dinner. I was able to have great conversations with my fellow OUSA Executives and with staff members that attended.
- VII. Pacific Welcome for the Vice-Chancellor, Honourable Grant Robertson.
  - a. In July, there was a Pacific Welcome for the new Vice-Chancellor. I was able to work with Professor Edmond Fehoko and was part of the kava ceremony that we had for Grant along with other Pacific students. I also prepared a speech on behalf of all Pacific students.
- VIII. Elections Forum
  - a. I did not attend all election forums but when I could in my spare time, I was able to catch a glimpse of two election forums. This was exciting to watch and great to get to know the candidates.
- IX. Postgraduate open day



- a. I quickly popped in to the postgraduate open day. This ended up being beneficial for me and my knowledge.
- X. Meeting with Emily and Distance
  - a. Met with Emily and Distance to discuss the constitution. This was to see if there are any changes that needs to be done to our sections and if we were happy with it 😊
- XI. Met with Elena Calvert
  - a. This quick meeting was to discuss the plans for a focus group for the PVC/DVC Pacific position. We discussed what a focus group looks like and how to chair the meetings with the candidates.
- XII. Chaired the Focus Group for PVC/DVC Pacific
  - a. This was a huge honour and I'm glad I was able to do this alongside my Pacific sisters. We had a great Talanoa (conversation) with the candidates and we wish them all the best with their future endeavours.

#### **Chair and convener of executive and general meetings.**

So far, I have chaired all UOPISA meetings and the meetings for the Pacific Standing Committee. I have also chaired the focus group for PVC/DVC Pacific which can be found in the point above.

#### **Chief representative and responsible for all internal and external relations.**

I am a representative for Pacific students in various committee's and groups. The committee's and groups are listed above.

#### **To establish and maintain our relationship with OUSA, Te Rōpū Māori and the University where appropriate.**

I continue to maintain my relationship with both OUSA and Te Rōpū Māori in this final quarter. This quarter, I have been pretty quiet though as I have been busy with a few personal things that I need to focus on at the moment. However, OUSA and Te Rōpū Māori will always have my full support with everything they do.

#### **Establish and maintain relationship with external/internal stakeholders where appropriate**

Tagiilima Feleti (Manager of Pacific Islands Centre)  
Dr. Rose Richards (Acting Director of Pacific Development Office)  
Dr. Edmond Fehoko (Associate Dean Pacific Division of Sciences)  
Dr. Michelle Schaaf (Associate Dean Pacific Division of Humanities)  
Esmay Etuati (Associate Dean Pacific Otago Business School and Division of Commerce)  
Dianne Sika-Paotonu (Associate Dean Pacific Health Science)  
Tofilau Nina Kirifi-Alai (Manager Pacific External Engagement – Auckland)



## **Part Two: General Duties of All Executive Members**

**2.1 The appointed for all OUSA Executive officers shall commence from the 1<sup>st</sup> of January and will terminate on the 31<sup>st</sup> of December of that same year.**

Still in progress.

**2.2 Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to: Assisting at the OUSA Tent City and other activities during Summer School, Orientation and Re-Orientation; and;**

I did not volunteer at many things this quarter as I have been pretty busy with exams.

**2.3 Assisting the elections and reference where appropriate**

N/A

**2.4 Where reasonable, all Executive Officers are able to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.**

I have attended almost all of the executive meetings that were in person and on zoom. There were a few meetings that I have missed as I had another meeting during the same time such as the Pacific Leadership Group.

**2.5 All Executive officers shall:**

**2.5.1 Keep up to date with the Finance and Strategy Officer's Executive budget, bringing to the finance and strategy officer any spending proposals, keeping track of their spending and ensuring they do not exceed budgeted expenditure;**

I did not have anything to bring to the Finance and Strategy Officer this quarter.

**2.5.2 Educate themselves on needs and experiences relevant to historically marginalised demographic groups including intersectionality and promote and encourage all demographics to participate, where relevant, in clubs, societies, committees and OUSA events;**

N/A

**2.5.3 Prioritise of sustainability and minimize of environmental impacts in all aspects of their role and keep up to date with environmental issues;**



N/A

**2.5.4 Every quarter undertake five hours of voluntary services which contributes to the local community;**

In this final quarter, I have continued to use my voluntary services to my Pacific community in Dunedin. I continue to work with my amazing UOPISA Executive where we ensure that Pacific students are heard here at the University. We also prioritize fostering UOPISA's relationship with the community and wish them all the best with the rest of the year.

**2.5.5 Regularly check and respond to all communications**

I will admit, this quarter I have been slow at communications on all platforms. I had to prioritize my exams and myself for a bit and make sure that I look after my wellbeing and my education.

**Part Three: Attendance and involvement in OUSA and University Committees**

1. OUSA Executive Committee
2. University Pacific Leadership Group (Student Representative)
3. Senate

**Part Four: Goals and your progress**

1. To establish an office space for UOPISA.

This goal is still in process. This is something that I have told the new executive that they need to focus on for next year. There are documents that are ready for them which was made last year and all they need to do is find a space.

We have discussed an office space for UOPISA, however, I highly recommend that they try and focus on a Fale (house) instead as we want to make sure that UOPISA is accessible and available for all Pacific students. Personally I feel that if we get an office instead, it would keep students away instead of invite them to come talk to UOPISA Executive. By having a Fale, it would also mean that the student associations can use the space as well and can be a communal space for everyone just like how the Pacific Islands' Centre is very open and inviting for all Pacific students.

2. To get more funding to help support our Pacific students and also our thirteen member associations.



We have been very successful and was able to secure funding for our member associations next year. To receive this funding, our member associations will have to apply for the funding like a grant throughout the year and it would be up to the executive if they accept or decline the proposal. This can be great practice for our member associations for when they apply to other grants whether it is from OUSA or from other organisations.

### **Part Five: General**

1. This quarter has been very quiet for me and for my executive. We were all able to focus on our exams and our own personal things which has been really nice. I wish the new executive all the best and hope they all enjoy the year like I have.

Mālō 'aupito,  
Telekalafi Likiliki <3